

Lab orders and results

One lab, start to finish: the order, the draw, the result coming back, your review, and the moment the patient gets to see it.

Feature manual · For Providers, Nurses and MAs, Owners, Managers · aminova.health/university/labs-orders-and-results

1. HOW A LAB MOVES THROUGH AMINOVA

Every lab follows the same path. You order it. The sample is taken. The result comes back to Aminova. Someone on your team reviews it. Then it is on the chart, and the patient sees it when you release it.

Nothing reaches the patient before that last step. A result can sit on the chart, signed off, and still be hidden from them.

2. ORDER THE TEST

1. On **Labs**, press **Create Requisition**.
2. Pick the **Patient** and the **Panel**. The panel's CPT codes show under it.
3. Check the **Ordering Provider**, and choose **Routine** or **STAT**.
4. Choose the **Collection Type**: an in-clinic draw, a draw site, an at-home kit, and more.
5. Add **ICD-10 Codes** if you need them. Owners and managers can press **Save** to keep them. Anyone can click a code under **Saved** to add it.
6. Add **Clinical Notes** for the lab, like "Fasting required". Press **Place Order**, or **Place STAT Order**.

The order form: patient, panel, provider and priority.

3. IF YOU ORDER THROUGH A CONNECTED LAB

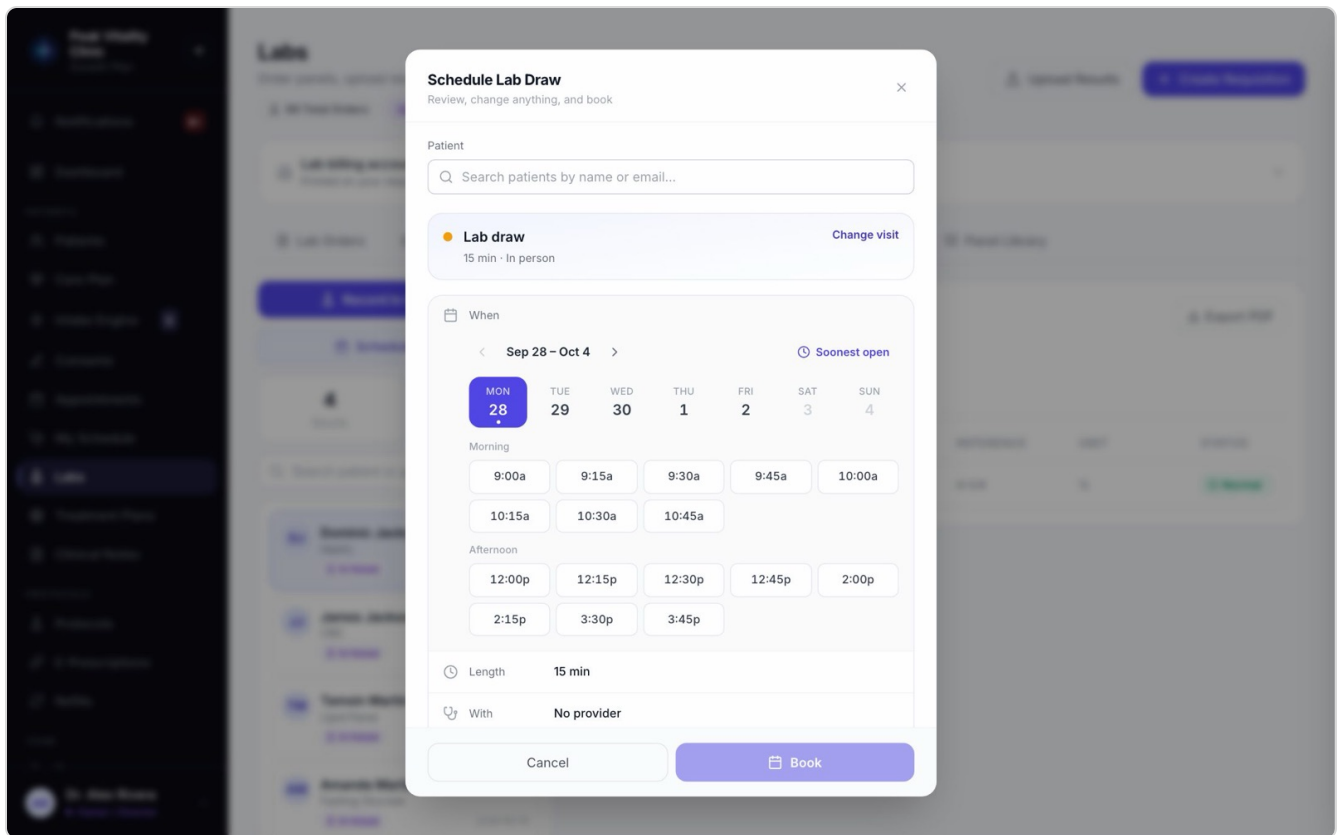
1. The button says **Order labs** instead.
2. Pick the **Patient** and the **Lab test**, then press **Place order**.
3. The order goes to the lab. When the lab returns the result, it files to the patient's chart by itself.

4. PRINT OR FAX THE REQUISITION

1. Right after ordering, you see **Requisition Created** with its number. Press **Print Requisition** and give it to the patient, or send it with the specimen.
2. Later, open the order on **Lab Orders** and press **Requisition** to print it again.
3. If a lab's fax number is set up and verified, a fax button sits beside it. Press it to send the requisition to that lab. You'll be told if it doesn't arrive.
4. If the sheet is missing something the lab needs, a box says **This requisition is not complete** and lists it. Fix it, or press **Print it anyway, marked incomplete**.

5. THE DRAW

1. To draw in the clinic, book it: **Labs** → **In-House** → **Schedule Lab Draw**, or **Lab draw** on the patient's chart.
2. When the sample is taken, open the order on **Lab Orders** and press **Mark Collected (Processing)**.
3. The order moves from **Ordered** to **Processing**.



Schedule Lab Draw books the patient into a lab-draw visit.

6. WHILE YOU WAIT

1. **Awaiting Results** at the top of Labs counts orders still out with the lab.
2. On **Lab Orders**, the **Pending** filter shows just those.
3. An order open three days or more shows how long, in amber. After two weeks it turns red, so a lost sample doesn't go unnoticed.

Notifications 9+

Dashboard

NTS

Patients

Care Plan

Intake Engine 5

Consents

Appointments

My Schedule

Labs

Treatment Plans

Clinical Notes

COLS

Protocols

E-Prescriptions

Refills

Dr. Alex Rivera
Owner / Director

Lab billing accounts
Printed on your requisitions so the draw site bills your practice, not the patient

Lab Orders

Results Inbox 14

In-House

Requests 3

Bulk Import

Search patient or panel...

All

Pending

Ready

Reviewed

EM Elliot Miller
Lipid Panel
Ordered Open 101 days

LL Levi Lewis
Lipid Panel
Ordered Open 101 days

XS Xavier Sanchez
Lipid Panel
Ordered Open 101 days

EM Elliot Martinez
CBC w/ Differential
Processing Open 101 days

EY Emily Young
CBC w/ Differential
Processing Open 101 days

RD Robert Davis
CBC w/ Differential
Processing Open 101 days

Dominic Jackson
HbA1c
Ordered by Dr. Alex Rivera
Ordered: 2026-09-14 Resulted: 2026-09-14 Age: 34

MARKER

RESULT

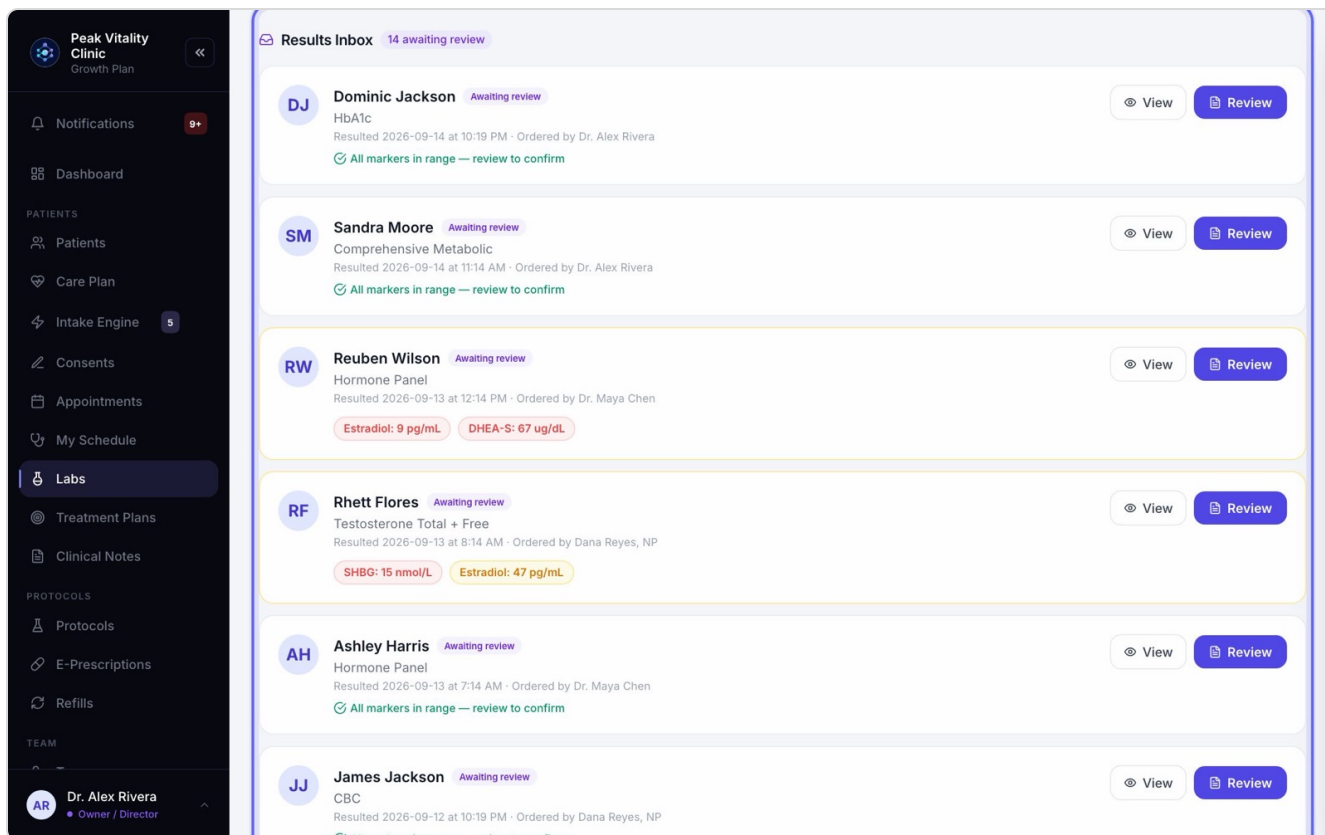
HbA1c 5.28

Pending shows the orders still waiting on the lab.

7. WHEN THE RESULT COMES BACK

1. For an order placed through a connected lab, it files to the chart by itself and waits in **Results Inbox** as **Awaiting review**.
2. A result with no matching order waits under **Waiting for a chart**. That includes results faxed to your results number and reports added with **Bulk Import**.
3. Press **Review**. Check the values against the page with **Extracted values** and **Source document**.
4. Pick the patient. Likely matches are listed first, or search for someone else. Press **File to chart**.
5. Not yours? Press **Not for this clinic**, say why, and press **Dismiss**.

Aminova Health LLC — Lab orders and results · Page 4 of 9

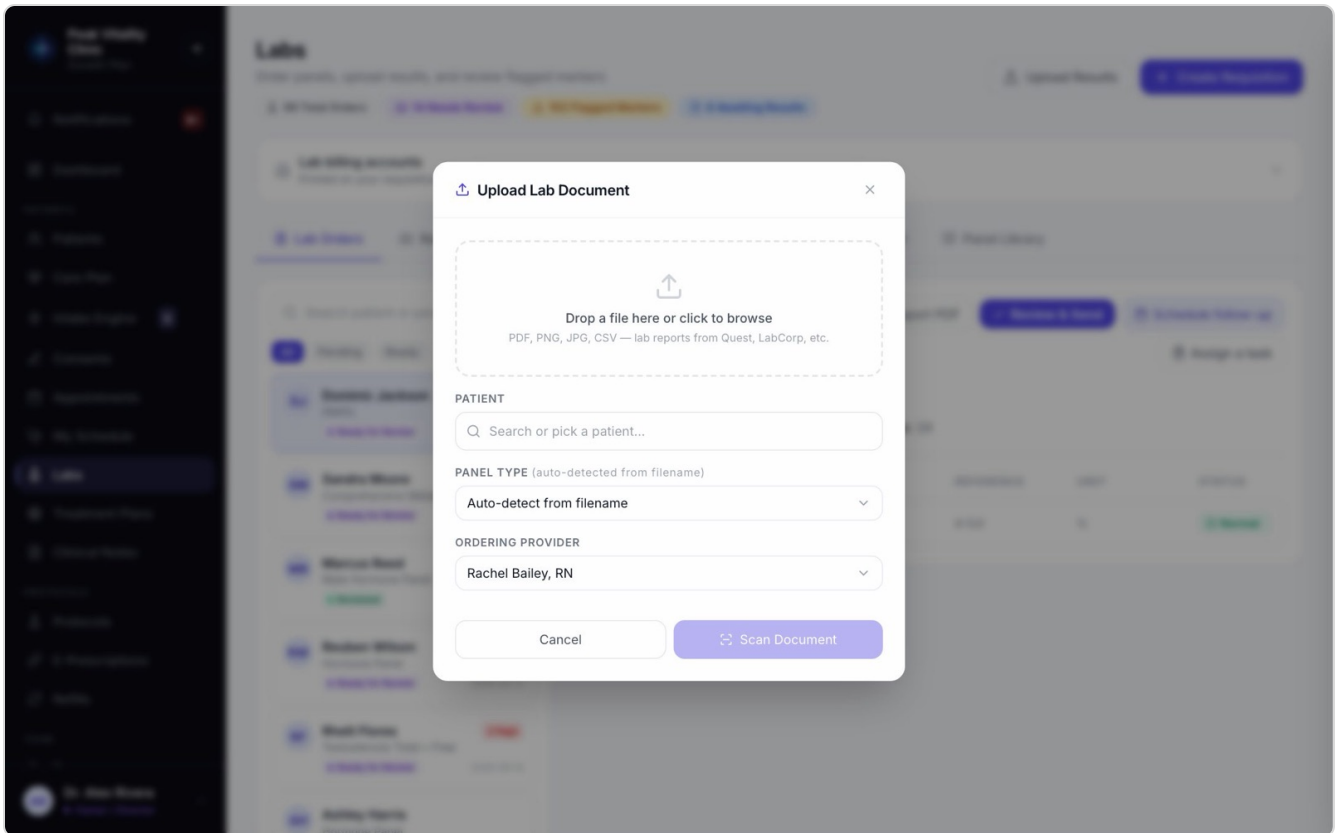


Results Inbox, where every result waits for review.

Tip. Watch for the tags on a result: **CRITICAL**, **CORRECTED** when the lab changed a value it sent before, and **PRELIMINARY** when the lab isn't finished.

8. OR UPLOAD IT YOURSELF

1. Got the report on paper or as a PDF? On **Labs**, press **Upload Results**.
2. Add the file, pick the **Patient**, and press **Scan Document**. The values are read off the page.
3. If the name on the report doesn't match the chart, it stops and shows you both. Press **Pick a different patient**, or, when it could be the same person, **Same person — continue**.
4. Check the values, press **Done**, and you land on the result.



Upload Lab Document: the report, the patient, then Scan Document.

Tip. If the date of birth on the report is different, it won't file. An owner or practice manager can file it anyway with a written reason, and the difference stays visible on the result.

9. READ THE FLAGS

1. Each marker shows its result, the lab's reference range, the unit and a flag.
2. **Normal**, **High** and **Low** compare the value to its range. **Critical** means it is at a dangerous level.
3. **Found** means a word result like "Positive" or "Detected".
4. **As reported** means a word result like "Negative", with no range to check it against.
5. **Review** means the report printed no range, so a person has to judge it.

accounts

your requisitions so the draw site bills your practice, not the patient

Results Inbox 14 In-House Requests 3 Bulk Import Panel Library

patient or panel...

Ready Reviewed

c Jackson

for Review 2026-09-14

Moore

ensive Metabolic

for Review 2026-09-14

Reed

rmone Panel

1 flag

2026-09-13

Wilson

a Panel

2 flags

for Review 2026-09-13

Dominic Jackson

HbA1c

Ordered by Dr. Alex Rivera

Ordered: 2026-09-14 Resulted: 2026-09-14 Age: 34

MARKER	RESULT	REFERENCE	UNIT	STATUS
HbA1c	5.28	4-5.6	%	Normal

Export PDF Review & Send Schedule follow-up Assign a task

A result, marker by marker, with each flag.

10. CRITICAL VALUES COME FIRST

1. A result with a value at a dangerous level shows a red **CRITICAL value — acknowledgement required** banner.
2. Press **CRITICAL — Acknowledge** on Lab Orders, or **Acknowledge** in Results Inbox.
3. Until then it can't be filed or released. Afterward, the banner says who acknowledged it and when.

11. REVIEW IT

1. In **Results Inbox**, press **Review**. On **Lab Orders**, the same button says **Review & Send**.
2. Read the out-of-range markers, and any the report printed no range for.
3. If the result came with a page, switch to **Original report** to read it.
4. Write what you decided under **Provider Review Notes**.
5. Need to see them? Press **Schedule follow-up** to book a visit, or **Assign a task** to hand it to someone. Neither one releases the result.

12. FILE IT, OR RELEASE IT

1. **File to chart** signs it off and keeps it on the chart, hidden from the patient. It shows as **Filed • not released**.
2. **Release to patient** puts it in their app. They get a notice, unless you switched that notice off in **Settings → Notifications**.
3. Tick **On release, also send my note to their messages** to send your note too.
4. If you wrote a note, it is saved to the chart as a Lab Review note.

5. Filed a result from Waiting for a chart onto the wrong patient? Press **Wrong patient** in the review popup to send it back.

Tip. Practice patients never get emails or texts.

13. FIX A VALUE

1. In **Results Inbox**, press **View** on the result.
2. Press **Edit results**. Correct a value, or add one the report missed.
3. Press **Save results**. The flags are worked out again from what you typed.

14. ON THE PATIENT'S CHART

1. Open the patient and click the **Labs** tab.
2. Each panel shows the draw date, how many values are flagged, and whether it is **Awaiting review**, **Filed • not released** or **Released to patient**.
3. **File to chart** and **Release to patient** work here too.
4. Under **Book from here**, press **Lab draw** for the next draw, or **Follow-up visit** to go over results.

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Consents

Appointments

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Labs

Treatment Plans

Clinical Notes

PROTOCOLS

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Dr. Alex Rivera
Owner / Director

Lab Results [Full lab history >](#)

Book from here
Schedule the next draw or a visit to go over results — without leaving the chart.

Lab draw Follow-up visit

Targets for this patient [+ Add target](#)

Your goal for this patient, shown to them as "Your target" beside the laboratory's range once a result is released. It replaces the clinic's target for the same marker and unit. It never changes a result's flag or what counts as critical, and it applies only to results in exactly the same unit.

No targets set for this patient. The clinic's targets apply where there are any.

Testosterone Total + Free
Drawn 2026-06-21

5 flagged Released to patient

Total Testosterone	253 ng/dL	300-1000 ng/dL	Low
Free Testosterone	4.8 pg/mL	9-30 pg/mL	Low
SHBG	15 nmol/L	18-54 nmol/L	Low
Estradiol	58 pg/mL	10-40 pg/mL	High
LH	3.7 mIU/mL	1.7-8.6 mIU/mL	Normal
FSH	4.6 mIU/mL	1.5-12.4 mIU/mL	Normal
DHEA-S	300 ug/dL	100-430 ug/dL	Normal
Cortisol (AM)	15.4 ug/dL	6-18 ug/dL	Normal
IGF-1	73 ng/mL	90-260 ng/mL	Low

Testosterone Total + Free 2 flagged Awaiting review

The chart's Labs tab: every panel, and where each one stands.

15. WHAT THE PATIENT SEES

Only results you released. They see each value with the lab's range, and your target beside it if you set one.

If **Lab Results** is off in **Settings** → **Patient Portal**, they don't see lab results in their app at all.